



14 Granville Road, Clacton-On-Sea. Essex. CO15 6BX 020 1234 1234 020 1234 1234 example@gmail.com example.com

Site Address: Fill Address

Date: 31/01/2018

Subject: Single Storey Extension

Dear Jack Brown

Thank you for your instruction to quote for the above project.

We have the pleasure of enclosing our estimate in the amount of **£4,315.18** excluding VAT (**£5,178.21** inclusive of VAT at current rate). The estimate is valid for 90 days from the date of this letter.

All works and specifications are detailed within the estimate. Please ensure you read over the enclosed estimate and ensure all works meet your requirements.

If you have any queries, or require any amendments to the specifications, please do not hesitate to contact us and we will be happy to assist further.

We look forward to hearing from you in due course.

Yours Sincerely,

Price A Job